



State of Nevada – Department Of Personnel

CLASS SPECIFICATION

<u>TITLE</u>	<u>GRADE</u>	<u>EEO-4</u>	<u>CODE</u>
BATTALION CHIEF	35	D	1.816
FIRE CAPTAIN	33	D	1.850
OPTION A: SUPPRESSION			
OPTION B: PREVENTION			
FIREFIGHTER II	31	D	1.819
FIREFIGHTER I	28	D	1.852

SERIES CONCEPT

Positions in this series manage, supervise and participate in wildland and structural fire suppression; medical, hazardous materials, and other emergencies; fire prevention and education; presuppression; equipment and facility maintenance; and forestry and fire law enforcement.

Manage, supervise and participate in functional areas of fire protection; compile information, develop plans and make recommendations concerning training, prevention, suppression, emergency operations, support services and administration.

Exercise leadership through direct command or implementation of the Incident Command System (ICS).

Respond to emergency incidents such as structure and wildland fires, medical emergencies, vehicle accidents, hazardous material incidents, floods and other emergencies; receive alarm information and locate area in map books; determine best route to incidents; drive emergency vehicles and strategically position apparatus and equipment.

Extinguish structure fires; lay hose lines, direct nozzles and apply extinguishing agents; raise and climb ladders; ventilate buildings; perform salvage and overhaul operations; assess and triage property damage to minimize property loss.

Control wildland fires; build hand lines, fall trees, lay hose lines and direct nozzles; lead dozers; set backfires; direct aerial drops; provide structural protection; and mop up and patrol fire areas to safeguard life, natural resources and structures.

Respond to medical emergencies and rescues; locate and remove victims from hazardous areas; triage multiple victims and assess injuries; stabilize victims and monitor vital signs; provide emotional support to victims and families; secure transportation for patient; and provide medical information to health care providers.

Supervise and/or participate in presuppression activities; inspect buildings, noting fire code violations for correction; develop preplans and preattack fire plans; inspect and test hydrant systems; check fire access roads, gates and water supplies; determine fuel types and fuel loading procedures; and plan, direct and implement fuels management activities including prescribed burning.

Supervise and/or participate in fire prevention activities; inspect areas designated for prescribed burning; advise land owners of regulations; determine approval/denial of fire permit; check campfires; advise the

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SERIES CONCEPT (cont'd)

public of fire danger, safety and fire restrictions; make safety presentations to homeowners, students and civic groups; and maintain and post signs to educate the public and reduce fire occurrence.

Schedule and conduct fire inspections of commercial establishments; enforce fire, building and other applicable codes, laws and standards; conduct arson investigations; coordinate activities with local and county fire officials regarding onsite inspections, plan check approvals, and water system compliance; evaluate proposed subdivisions; prepare and maintain records and reports related to inspections and hazardous materials inventories.

Train volunteer fire departments, cooperative fire agencies, and various fire fighting personnel; schedule classes or demonstrations; review materials, techniques and strategies; and provide on-the-job training to improve fire fighting techniques and effectiveness.

Enforce forestry and fire laws and prosecute offenders; investigate complaints of illegal burning, camp fires and plant materials harvesting; interview witnesses and suspects; collect evidence, preserve the crime scene, and determine the point of origin and cause of fire; advise the public of applicable laws, write citations and testify in court.

Supervise or maintain fire apparatus and equipment to maintain constant readiness; make daily inspections and follow preventive maintenance schedules; check, clean, sharpen, adjust and make minor repairs to equipment; report mechanical problems and arrange for repairs; and replace used equipment and supplies.

Perform related duties as assigned.

CLASS CONCEPTS

Battalion Chief: Positions allocated to this class work under the general direction of a Forestry Regional Manager or Forester III and are supervisory in nature. Incumbents may be assigned to one or more functional areas such as fire suppression, prevention, training, support services and/or administration.

Fire Captain:

OPTION A: SUPPRESSION: Positions in this option work under the general supervision of a Battalion Chief and serve as a shift supervisor with responsibility for utilizing personnel and equipment during emergencies.

OPTION B: PREVENTION: Positions allocated to this option work under general supervision and act as a business/commercial fire prevention/fire safety building inspector and supervise assigned personnel.

Firefighter II: Positions allocated to this class work under general supervision and have greater responsibility in operating and maintaining fire apparatus (i.e., pump and hydraulic systems and emergency vehicles and equipment) than a Firefighter I. In addition to performing the full range of emergency response and suppression duties described in the series concept, incumbents must obtain NFPA certification as a Firefighter II within one year of appointment.

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CLASS CONCEPTS (cont'd)

Firefighter I: Positions allocated to this class work under direct supervision and perform fire suppression, emergency medical services, basic fire inspections and related duties.

MINIMUM QUALIFICATIONS

SPECIAL NOTES AND REQUIREMENTS FOR ALL POSITIONS IN THIS SERIES:

- * Positions in this series are required to obtain and maintain a Nevada commercial driver's license with endorsements as specified by the agency.
- * Pursuant to NRS 284.4066, all positions in this class have been identified as affecting public safety. Persons offered employment in this class must first submit to a pre-employment screening test for controlled substances.
- * Applicants may be required to pass a thorough medical examination and physical agility test prior to appointment and for continuing employment.
- * Applicants may be required to undergo a background investigation prior to being considered for employment.
- * Firefighter I incumbents must obtain certification by the NFPA for Firefighter I within one year of appointment.
- * Firefighter II incumbents must obtain certification by the NFPA for Firefighter II within one year of appointment.
- * The level of emergency medical training required will be designated at the time of recruitment.
- * Some positions in this series may be required to obtain and maintain current Peace Officers Standards & Training (POST) certification for continued employment.
- * Employees must maintain hairstyles and facial hair in a manner which will not interfere with the required use of self-contained breathing equipment.
- * Positions in this series are required to work varied shifts including evenings, weekends and holidays.

BATTALION CHIEF

EDUCATION AND EXPERIENCE: An Associate Degree in fire science or closely related field and five years of progressively responsible firefighting experience in an all-risk agency responsible for wildland and structural fire suppression, medical emergencies, and hazardous materials incidents; **OR** two years experience as a Fire Captain in Nevada State service; **OR** an equivalent combination of education and experience. *(See Special Notes and Requirements)*

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

Detailed knowledge of: the locations and equipment assigned to State and volunteer fire stations; principles of training and supervision; interagency mutual aid agreements; water delivery and hydrant systems; NFPA standards, safety regulations and insurance requirements related to training; mitigation, isolation and evacuation techniques used in hazardous materials emergencies. **Ability to:** plan, organize and deploy personnel and equipment in highly complex emergency situations; develop and implement emergency response plans appropriate to the situation; *and all knowledge, skills and abilities required at the lower levels.*

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

Detailed knowledge of: Nevada Revised Statutes and State policies related to personnel management, budget and accounting processes; Division policies and procedures related to fire suppression operations

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MINIMUM QUALIFICATIONS (cont'd)

BATTALION CHIEF (cont'd)

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (cont'd)

and equipment. **Ability to:** manage a functional area such as fire suppression, prevention, training, support services and/or administration.

FIRE CAPTAIN, SUPPRESSION: OPTION A

EDUCATION AND EXPERIENCE: An Associate Degree in fire science or closely related field and four years of firefighting experience; **OR** one year as a Firefighter II in Nevada State service; **OR** an equivalent combination of education and experience. *(See Special Notes and Requirements)*

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

Working knowledge of: tactics and strategy used in firefighting; fire prevention codes and ordinances; fire chemistry; alarm, sprinkler and other fire prevention systems; policies and procedures applicable to issuance of burn permits; special operations and equipment utilized when hazardous materials are present in emergency situations; construction methods and materials as related to combustion and fire suppression techniques. **Ability to:** supervise a fire crew or Engine Company in any call-out situation; apply the principles of the ICS in incidents of moderate to high complexity; exercise scene management in emergency medical situations; evaluate complex situations and request appropriate additional resources; respond and take appropriate action in complex hazardous materials emergencies; perform commercial buildings and facilities inspections; detect fire hazards and building code violations and institute corrective action; provide fire fighting training to assigned personnel; inspect, test and ensure proper operation of all fire fighting equipment within a company; maintain records and prepare reports; read and interpret building and construction plans; communicate effectively both orally and in writing; apply principles of fire prevention, inspection and investigation; deal effectively with victims, bystanders and responding personnel in emergency situations; *and all knowledge, skills and abilities required at the lower levels.*

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

These are identical to the Entry Level Knowledge, Skills and Abilities required for Battalion Chief.

FIRE CAPTAIN, PREVENTION: OPTION B

EDUCATION AND EXPERIENCE: An Associate Degree in fire science or closely related field and four years of firefighting experience; **OR** one year as a Firefighter II in Nevada State service; **OR** an equivalent combination of education and experience. *(See Special Notes and Requirements)*

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

1) Fire Specialist I and II Certificates from the National Fire Academy; 2) Firefighter III NFPA 101 Certificate; 3) Fire cause determination I and II Certificates from the Nevada State Fire Marshal; 4) Fire sprinkler/fire alarm training Certificate from an authorized agency; and 5) 1988 Uniform Fire Code Training Certificate.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

These are identical to the Entry Level Knowledge, Skills and Abilities required for Battalion Chief.

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MINIMUM QUALIFICATIONS (cont'd)

FIREFIGHTER II

EDUCATION AND EXPERIENCE: Graduation from high school or equivalent education and three years of firefighting experience. In addition, applicants must also meet NFPA eligibility requirements for Firefighter II at the time of appointment; **OR** two years experience as a Firefighter I in Nevada State service. In addition, applicants must meet NFPA eligibility requirements for Firefighter II at the time of appointment; **OR** an equivalent combination of education and experience. *(See Special Notes and Requirements)*

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

Working knowledge of: pump operations and hydraulic systems; State and federal forestry and fire laws; emergency vehicle and equipment operation. **General knowledge of:** principles and practices of fire prevention and investigation; Uniform Building and Fire Codes and other applicable regulations and standards. **Ability to:** apply the principles of ICS to an incident of moderate complexity; operate power driven fire apparatus such as 4-wheel drive trucks, pumpers and water tenders; use and maintain fire, rescue and extrication tools; perform basic maintenance to vehicles and equipment; make observations and prepare reports; use specialized resources such as helicopters, tactical aircraft, air tankers, bulldozers and fire suppression crews; *and all knowledge, skills and abilities required at the lower level.*

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

Working knowledge of: fire behavior in various weather conditions; fire suppression tactics applicable to wildland, structural, vehicle and hazardous materials incidents; fire inspection and investigation procedures.

FIREFIGHTER I

EDUCATION AND EXPERIENCE: Graduation from high school or equivalent education **and** one year of firefighting experience. In addition, all applicants must meet NFPA eligibility requirements for Firefighter I at the time of appointment; **OR** an equivalent combination of education and experience. *(See Special Notes and Requirements)*

ENTRY LEVEL KNOWLEDGE, SKILLS AND ABILITIES (required at time of application):

General knowledge of: fire behavior in various weather conditions; fire suppression tactics applicable to structural, wildland, vehicle and hazardous materials fires; characteristics and application of chemical fire retardants; facility and equipment maintenance. **Working knowledge of:** 2-way radio operations and frequencies; use and limitations of personal safety equipment; first aid and CPR. **Ability to:** provide emergency medical treatment to injured persons; function effectively in potentially dangerous and life threatening situations for extended periods of time; function under the ICS system; plan, organize and prioritize daily activities; read and follow written procedures and operations guidelines; communicate effectively orally about fire prevention programs to groups of adults and children; read topographical maps; use wildland and structural fire tools; use rescue and extrication tools.

FULL PERFORMANCE KNOWLEDGE, SKILLS AND ABILITIES (typically acquired on the job):

These are identical to the Entry Level Knowledge, Skills and Abilities required for Firefighter II.

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This class specification is used for classification, recruitment and examination purposes. It is not to be considered a substitute for work performance standards for positions assigned to this class.

	<u>1.816</u>	<u>1.850</u>	<u>1.819</u>	<u>1.852</u>
ESTABLISHED:	7/1/87-12P 10/17/86PC	7/1/74	9/1/64	9/1/64
REVISED:			9/9/69	9/1/69
REVISED:				9/16/71
REVISED:				10/21/71
REVISED:			7/1/74	7/1/74
REVISED:		10/14/76		
REVISED:				12/3/76
REVISED:		2/22/77		
REVISED:		1/7/83	1/7/83	1/7/83
REVISED:		10/28/83-3		
REVISED:		7/1/85R	7/1/85R	
		7/22/85PC	7/22/85PC	
REVISED:		10/25/85-3	10/25/85-3	10/25/85-3
REVISED:		12/19/85-12	12/19/85-12	12/19/85-12
REVISED:		7/1/87P	7/1/87-12P	7/1/87P
		10/17/86PC	10/17/86PC	10/17/86PC
REVISED:	11/13/87-3	11/13/87-3	11/13/87-3	11/13/87-3
REVISED:			5/20/88-3	
REVISED:		12/9/88		
REVISED:		3/3/89-12		
REVISED:	5/24/91-3	5/24/91-3	5/24/91-3	5/24/91-3
REVISED:	7/1/91LG	7/1/91LG	7/1/91LG	7/1/91LG
REVISED:	8/31/92PC	8/31/92PC	8/31/92PC	8/31/92PC
REVISED:	7/1/97P	7/1/97P	7/1/97P	7/1/97P
	6/4/96PC	6/4/96PC	6/4/96PC	6/6/96PC
REVISED:	7/27/00UC	7/27/00UC	7/27/00UC	7/27/00UC